

User Guide for Tax Agent

View Corporate Tax Filing Status

User Guide (Tax Agent): View Corporate Tax Filing Status

The screenshot shows the myTax Portal interface. At the top, there is a navigation bar with icons for myTax Mail, Notices, Account, and Logout. Below this is a secondary menu with 'Overview', 'Corporate Tax', 'GST', 'Employers', 'Property', 'S45', and 'More'. The 'Corporate Tax' menu is expanded, showing a list of services. The 'View Corporate Tax Filing Status' option is highlighted with a blue bar and a green border. Other options in the menu include 'Tax Agent e-Services', 'Apply for Certificate of Residence', 'File ECI', 'File Income Tax Return', 'Object/ Revise Assessment', 'Document Submission', 'View Donations', 'View and Settle Late/ Non-Filing of Income Tax Forms, Accounts and Documents', 'R&D - Base Year & Base Expenditure Declaration', and 'View R&D Account Details'. Below the menu, there is a note: 'Use the navigation bar above to access a range of e-Services available to you.'

Step	Action/ Note
	Main Menu
1	Upon login to myTax Portal, select the digital service from the menu: Corporate Tax > View Corporate Tax Filing Status.
	<u>Note:</u> For steps on logging in to myTax Portal, you may refer to our Guide on How to Log In to myTax Portal.

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Client Selection
for Tax Filing Status

Continue with

Client Tax Ref No. ⓘ

UEN-LOCAL CO

NEXT

Step	Action/ Note
1	Enter Client Tax Ref No.
2	Click on Next.

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View Corporate Tax Filing Status PRINT

Records for advance year, current year and past 3 years are available for viewing.
Please allow **3 working days for status update of e-Filed returns and 7 working days for paper-filed returns.**

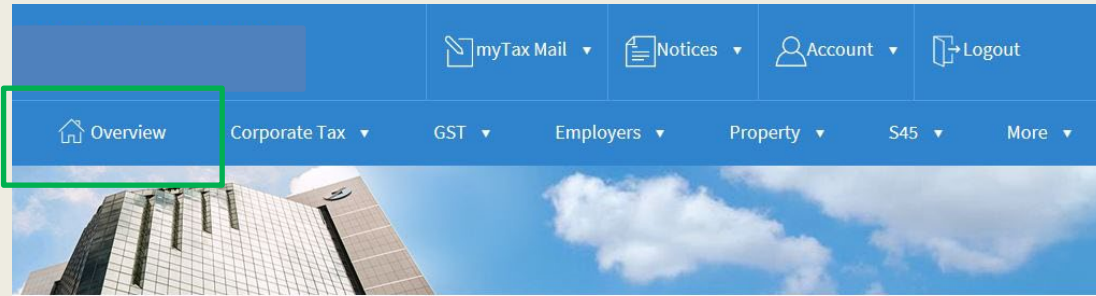
Year of Assessment **All** Latest 2016 2015 2014

1 - 18 of 18 Record(s)

Form	Year of Assessment	Status	Date Due	Date Received	Actions
ECI	2017	PROCESSED		15 Jul 2016	
ECI	2016	UNDER REVIEW		26 Nov 2015	
Form C	2016	READY TO FILE	30 Nov 2016		E-FILE
Additional Information	2016	READY TO FILE	30 Nov 2016	14 Dec 2015	
Financial Statements	2016	RECEIVED		28 Jan 2016	
Tax Computation	2016	RECEIVED		28 Jan 2016	
Group Relief Form A	2016	RECEIVED		14 Dec 2015	

Step	Action/ Note
1	The filing status of the following will be displayed: <ul style="list-style-type: none"> • Estimated Chargeable Income (ECI) • Form C or Form C-S • Additional Information • Financial Statements • Tax Computation • Group Relief Form A • Group Relief Form B
2	Click on the corresponding filter (e.g. 2016) to view records from the specific Year of Assessment (YA) or click on 'All' to view records for all YAs.
3	Click on the corresponding action button (e.g. E-FILE) to perform transaction for the specific form.

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Step	Action/ Note
1	Select Overview from the menu to return to home page.

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PRINT

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Contact Information

For enquiries on this user guide, please call 1800 356 8622 or email at [myTax Mail](#).

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